

Idaho Art Education Association Constitution and Bylaws

(Adopted 1989, Revised July 2012)

Mission Statement

The mission of the Idaho Art Education Association (IAEA) is to promote excellence in visual arts education in the State of Idaho.

Constitution

Article I – Name

This organization shall be known as the Idaho Art Education Association (IAEA).

Article II – Purpose

The purpose of the organization shall be to promote excellence in visual arts education in the State of Idaho, as described in the Mission Statement (above).

Article III – Membership and Meetings

Persons who pay membership dues shall be eligible for active membership. This membership guarantees entitlements specified within the IAEA Bylaws. There will be an annual conference of the general membership; at which time there will be an election of executive board members, a business meeting and professional development opportunities.

Article IV – Organization and Governance

The Executive Board

A. Officers and Offices

- a. The IAEA is organized to include an Executive Board. The Executive Board (also known as Board of Directors) of the IAEA are the President, President Elect, Vice President, Treasurer and Secretary. An Executive Board member cannot be paid.
- b. IAEA will appoint a Webmaster and provide a stipend for necessary services to maintain the IAEA website.
- c. The term of office for board members is two years. No Executive Board member will simultaneously hold more than one office.
- d. The members of the IAEA Executive Board are the elected officers. Two-thirds of the Board constitutes a quorum (3 1/3 members). The President serves as the Chair of the Executive Board.
- e. Members who serve on committees may be invited to attend the meetings but are not required to. Unless the Executive Board feels their attendance is vital at that point in time.

Article V – Nominations and Elections of Officers

Election of Officers

A. Candidates for office in the IAEA must be members in good standing (See article II A below) who have held active membership in the Association. A majority of the votes cast is required for election. The IAEA

Executive Board, with participation from the member body at large, will prepare the approved ballot of nominees to be voted upon by the members of the association at the annual meeting. The President, President-Elect, Vice-President, Secretary, and Treasurer will be elected for the term of two years. The President may not serve a consecutive term as President. Officers may run for other offices on any election year. The President may run for President-Elect (again) after serving as President.

B. The President Elect automatically becomes President whenever the President steps down.

C. Elections of officers take place once a year at the annual conference. The exact conference date is selected by the IAEA Executive Board.

Article VI – Amendments

Any IAEA member may propose an amendment to the IAEA Board. Upon the Board's determination of the merit of the proposed amendment, a copy will be available on the website for the members to review and vote upon at the next annual meeting. Two-thirds of the votes, cast at the annual meeting, are required for passage of an amendment.

Article VII – Adoption of Constitution and Bylaws

After presentation of the proposals to the membership and upon the majority of member's present approval of the votes, this Constitution and Bylaws become operative immediately.

Article VIII – the Fiscal Year is October 1st to September 30.

Article IX – Rules of Order

Robert's Rule of Order, revised, will be the authority on all questions of procedure not otherwise covered in the Constitution and Bylaws.

Article X – Dissolution

In the event of termination, liquidation, or dissolution of this corporation for any reason, all assets and properties of the corporation will be distributed to the Idaho State Department of Education for use in the Visual Arts Education department. (Revised 2009) BYLAWS

Article I – Duties of the Officers (Revised 2012)

A. The President, or his or her designee, will preside at all meetings, conduct the affairs of the organization, be responsible for sustaining the statewide programs, recommend all appointments upon the IAEA Board of Directors approval, be ex-officio member of all committees, have IAEA Board voting power, train and orient the President-Elect, present meeting agendas at all meetings, and consistently inform, work with, and attend meetings of the National Art Education Association as liaison officer representing Idaho art educators, and be responsible, along with the rest of the board, for the planning and implementation of the

annual business meeting and conference.

B. The President-Elect will assist the President in sustaining the statewide program, perform all the duties of the President in his or her absence, serve as ex-officio member of all committees, have IAEA Board voting power, and will assume the position of President for the next election cycle.

C. The Past President will assist as advisor to the Executive Board and assume the duties of the President-Elect in the event of vacancy in that office; and assume other duties as determined by the President.

D. The Vice President will assist the President in sustaining a statewide program and writing grants, perform all duties of the President in the event of the President's and President Elect's absence, have IAEA Executive Board voting power, and act as parliamentarian in Executive Committee and Board meetings using Robert's Rules of Order.

E. The Secretary will perform the duties of Secretary to the IAEA Board of Directors, keep the minutes of all meetings, prepare/present typed minutes of previous meetings send out notices of meetings and other notices as required, maintain files on all official correspondence, work with the Treasurer to maintain an active file of the membership, and have IAEA Executive Board voting power.

F. The Treasurer will collect/receive all dues and revenue, deposit the same in a bank in the name of the Idaho Art Education Association, actively seek additional funding for the Association, keep full and accurate accounts, present on-going and current financial statements monthly to the President and at all regular meetings, present a factual, audited report of the financial affairs of the IAEA to the annual meeting of the Association to comply with the State's requirement establishing this Association as a non-profit corporation, and have IAEA Board voting power. A copy of such report will be included in the minutes of the annual meeting.

Article II - Neglect of Duties by a Board Member

A. Inaction by an Executive Board Member: In the absence or inability of an Executive Board member to act or bring closure to business on an action with a time deadline within a reasonable time frame, then the President will act on behalf of the Executive Board member.

B. Policy for Removal of a Board Member: Any member may be removed from the Board of Directors for cause (*) and by a majority of vote of the Board of Directors. The opening will be filled by the elect-member for the position vacated. (*) Cause shall be defined as the neglect of duties outlined in the NAEA Policy Manual, failure to respond to communications and such other situations, as the Executive Board deems reasonable.

c. Dismissal Procedures:

1. The President will issue a written communication concerning failure to perform job responsibilities.

2. If the situation does not improve, the President will send a registered letter announcing removal from office.

3. The President will announce the appointment of the member to the vacant office. Responsible Party: President Action: Implements policies as described above.

(Adopted NAEA Part I, Section A, #10).

Article III – Membership

All person's interested or engaged in activities concerned with or related to the visual arts or art education in the State of Idaho are eligible for membership.

A. Active Membership

A person who pays membership dues during the fiscal year is an active member. This membership shall entitle a person:

1. to vote on all matters on the agenda of the annual business meeting and amendments to the Constitution or Bylaws as stated herein;
2. to access the association website and receive all correspondence of the organization;
3. to participate in all activities sponsored by the organization;
4. to be eligible to serve on committees, run for an elected office, or be appointed to an office.

B. Classes of Membership

1. Individual - Any person who is interested or involved in or who wishes to become an advocate of the visual arts in Idaho, including art teachers, classroom teachers, university staff, and professional artists.
2. Student – Art students currently enrolled in a community college or university, majoring in art education or an art related field.
3. Retired – Any past member who has retired in good standing from an Idaho school district or university staff.

C. Payment Period for Dues:

The period covered by annual dues begins on the first day of the Annual Conference and expires on the last day before the next Annual Conference. Dues collected at other times shall provide membership until the last day before the conference of that year.

D. Dues Amount:

Annual dues and conference fees shall be set by the IAEA Board of Directors, who will determine increases necessary to cover association expenses from year to year. (Revised 2012)

Article IV– Teacher of the Year

The IAEA will accept nominations for teacher of the year in the following categories: Elementary, Middle Level, High School, University, Retired Teacher and Museum Educator. Letters of support from administrative superiors are required. The President Elect will receive and evaluate the nominations and present the slate to the full IAEA board that will make the award decisions. The IAEA will then select the name of the Idaho State art teacher of the year award from these selections to be sent to the NAEA as the Idaho State art teacher of the Year. The deadline for submissions for all Art Teacher of the Year categories is September 1st for the nominating year. No art teacher shall receive the Art Teacher of the Year award more than once in the same

category. Nominees must be current members of the IAEA at the time of their nomination. NAEA membership must be current to be considered for National awards.